

Government Insurance Network Board of Trustees Meeting
Tuesday, May 15, 2018
Village of New Lenox, New Lenox, IL

Minutes

1. Welcome

Scott Remmenga, Assurance called the meeting to order at 2:35 p.m.

2. Roll Call

Assurance: Scott Remmenga, Maryann Mileto, and Ashton Wagner

Klein, Thorpe & Jenkins: Dennis Walsh

City of Elmhurst: James Grabowski and Thomas Trosien

Village of Frankfort: Rob Piscia

Village of Lemont: George Schafer and Kay Argo

Village of New Lenox: Kurt Carroll, Deb Smetana, Kim Auchstetter, Debbie Nick, and
Robin Ellis

Village of Romeoville: Steve Gulden (arrived at 2:39pm), Doris Mann, and
Kirk Openchowski

Village of Shorewood: Anne Burkholder and Roger Barrowman

Village of Westmont: Cathy Crane

3. Election of Officers

After brief discussion VILLAGE OF FRANKFORT MOVED FOR SLATE OF OFFICERS TO BE KURT CARROLL AS PRESIDENT, STEVE GULDEN AS VICE PRESIDENT, TOM TROSIEN AS TREASURER, AND ANNE BURKHOLDER AS SECRETARY. CITY OF ELMHURST SECONDED THE MOTION.

UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.

4. Approval of By-laws

VILLAGE OF SHOREWOOD MOVED TO APPROVE THE BY-LAWS AS PRESENTED. VILLAGE OF ROMEOVILLE SECONDED THE MOTION.

UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.

5. Approval of Meeting Schedule for FY2019

CITY OF ELMHURST MOVED TO APPROVE BOARD MEETING SCHEDULE OF 7/19/18, 9/20/18, 11/15/18, 1/17/19, 3/21/19, 4/18/19, AND 5/16/19 STARTING AT

9:30 AM WITH LOCATION OF MEETING TO BE AT A PARTICIPATING GIN MEMBER. VILLAGE OF FRANKFORT SECONDED THE MOTION.

UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.

6. Approval of Banking with WinTrust – Old Plan Trail Community Bank

CITY OF ELMHURST MOVED TO APPROVE OPENING GOVERNMENT CHECKING AND MAXSAFE MONEY MARKET ACCOUNTS AS PRESENTED. VILLAGE OF FRANKFORT SECONDED.

UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.

7. Approval of Klein, Thorpe & Jenkins, Ltd. – Dennis Walsh as GIN Attorney

VILLAGE OF SHOREWOOD MOVED TO APPROVE KLEIN, THORPE & JENKINS, LTD. – DENNIS WALSH AS GIN ATTORNEY. VILLAGE OF LEMONT SECONDED.

UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.

8. Approval of Assurance Agency Service Agreement and Business Associate Agreement

VILLAGE OF ROMEOVILLE MOVED TO APPROVE ASSURANCE AGENCY SERVICE AGREEMENT AND BUSINESS ASSOCIATE AGREEMENT SUBJECT TO ATTORNEY REVIEW. VILLAGE OF SHOREWOOD SECONDED.

UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.

9. Approval of FY2019 Benefit Plans for GIN

VILLAGE OF LEMONT MOVED TO APPROVE FY2019 BENEFIT PLANS AS PRESENTED WITH BCBS OF IL FOR MEDICAL AND DENTAL PLANS, VSP FOR VISION PLAN, DEARBORN NATION FOR BASIC LIFE AND AD&D AND VOLUNTARY LIFE AND AD&D, AND INFINISOURCE FOR COBRA. VILLAGE OF SHOREWOOD SECONDED.

UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.

10. Approval of FY2019 Budget

Remmenga reviewed the Budget detail for the Board.

VILLAGE OF ROMEOVILLE MOVED TO APPROVE FY2019 BUDGET AS PRESENTED WITH CORRECTION TO ADD \$73,000 VISION EXPENDITURE. CITY OF ELMHURST SECONDED.

UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.

11. Discussion Item: Runout Process for Former SWAHM Members

Mileto reviewed the steps required to complete the runout process for each member of GIN.

12. Discussion Item: Transition from carriers prior to 7/1/18

Mileto reviewed the steps required to complete termination of any contracts not needed as of 7/1/18 for those former SWAHM members. A template will be sent to assist in the process. Those currently with Assurance as their broker will have termination documents drafted to be signed.

13. Discussion Item: Open Enrollment and Implementation Update

Mileto noted open enrollment is in process steps to complete set up once open enrollment is completed.

14. Other Business: There was no other business.

15. Public Comment: There was no public comment.

16. Next Board Meeting Date and Location: The next GIN Board Meeting will be on Thursday, July 19, 2018 at 9:30 a.m. and the meeting will be held at Village of Romeoville, 1050 West Romeo Road, Romeoville, IL 60446 on the 1st floor.

17. Adjournment

VILLAGE OF FRANKFORT MOVED TO ADJOURN THE MEETING AT 3:13 P.M. VILLAGE OF LEMONT SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.

Secretary